

## **Volunteer Job Description: Cattery Caretaker**

### **Position Title:**

Cattery Caretaker

### **Location:**

ASTRO Foundation Adoption Center, 157 N. 5<sup>th</sup> Ave., Oakdale, CA. 95361

### **Reports to:**

Administrative Coordinator, Georgina Retelas

---

### **Position Summary:**

Cattery Caretakers are essential to the daily care and well-being of the cats housed at the ASTRO Foundation Adoption Center. Volunteers help maintain a clean and sanitary environment, ensuring that cats live in comfortable, healthy conditions. This role involves cleaning kennels, feeding cats, and monitoring their health and behavior, contributing directly to the care of animals awaiting adoption.

---

### **Key Responsibilities:**

- **Cleaning and Sanitizing:**
  - Clean and disinfect cat kennels, litter boxes, and bedding areas on a daily basis to maintain a healthy environment.
  - Sweep and mop floors, sanitize surfaces, and ensure that food and water bowls are regularly cleaned and refilled.
  - Dispose of waste properly and ensure that the cattery remains odor-free and inviting for visitors.
- **Feeding and Watering:**
  - Feed cats according to the provided schedule and portion guidelines.
  - Ensure all cats have access to fresh water at all times.
- **Monitor Cat Health and Behavior:**
  - Observe cats during feeding and cleaning to identify any changes in behavior, health, or appetite.
  - Report any concerns (e.g., illness, injury, stress) to staff.
- **Socialization and Interaction:**
  - Provide gentle interaction and socialization with the cats as part of their daily care routine, helping to reduce stress and improve their adoptability.
- **Laundry and Bedding Maintenance:**
  - Wash and replace bedding, towels, and other fabric items used in the cattery.
- **Supplies Management:**

- Restock cleaning supplies, food, and litter as needed, and inform staff when supplies are running low.
  - **Assist with Adoption Center Visits:**
    - Ensure the cattery is presentable and clean for potential adopters visiting the adoption center.
- 

## Qualifications:

- **Comfortable with Cats:** Must be comfortable working around cats of all temperaments, including handling shy, scared, or active cats.
  - **Physical Stamina:** Able to lift up to 30 lbs and perform cleaning tasks such as sweeping, mopping, and scrubbing.
  - **Attention to Detail:** Ability to follow cleaning protocols carefully to prevent the spread of illness or infection.
  - **Time Management:** Able to complete tasks efficiently while adhering to the center's cleaning and feeding schedules.
  - **Team Player:** Ability to work independently and cooperatively with other volunteers and staff to ensure a smooth workflow in the cattery.
- 

## Training and Support:

- **Cattery Cleaning Procedures:** Volunteers will receive training on proper cleaning and disinfection procedures, feeding routines, and waste management.
  - **Animal Handling:** Basic training on how to handle cats safely and confidently, including guidance on working with shy or fearful cats.
  - **Orientation:** A general orientation on the ASTRO Foundation's mission, policies, and safety procedures.
- 

## Time Commitment:

- Volunteers are asked to commit to at least one shift per week.
  - Shifts occur each morning starting at 9:00am and each shift lasting approximately 2-3 hours.
- 

## Benefits:

- Gain hands-on experience in animal care, particularly with cats in a rescue setting.

- Make a meaningful impact on the lives of cats by providing them with a clean and comfortable environment.
  - Be part of a passionate and supportive volunteer team working to improve the lives of animals.
  - Opportunity to develop skills in animal care and handling, which may be helpful for future employment or volunteering in animal-related fields.
- 

### **How to Apply:**

Interested volunteers should complete the volunteer interest form available at [www.astrofoundation.org/volunteer](http://www.astrofoundation.org/volunteer) or contact ASTRO Foundation Staff at [info@astrofoundation.org](mailto:info@astrofoundation.org) or (209) 604-2649 for more information.

---

**The ASTRO Foundation Adoption Center is committed to creating a safe and welcoming environment for all volunteers.**